Connect-TCG: Sept 25 – Meeting Notes

1. Members

   Jamie Sonsini (Coordinator) - Present
   Kip Bates - Present
   Sandy Benson - Present
   Polly Bustillos - Present
   Ted Cabeen - Absent
   May Chang - Absent
   Randall Ehren - Present
   Matt Dunham - Absent
   Peter Green - Absent (Alex Feldwin attended)
   Scott Misman - Present
   Jim Woods - Present
   Additional Members from IC Mail Customer Set? @ Matt

1. Items for Consultation/Discussion - Phase 1

   1. Office 365 Group Features & Functions
      Randall gave a summary of the Office 365 Group feature
      - Group features include the ability to be an email "blaster", the group has a valid email address
        and can be used as a designate for calendar resources.
      - Groups are manually defined or dynamically defined according to policies (set by
        attributes). These appear to be quite useful.
      - The actual groups are managed/created via the Exchange Command Portal, but various "fine
        tuning" must be done via Powershell commands. Most likely (initially) groups would be created
        by the Help Desk staff. We'll have to sort out how requests for groups would be handled.
      - Randall pointed out that Sharepoint is (now) able to use the E'mail and Calendaring groups.
      - A special kind of group, a "security group," can also be created. Members of these groups
        inherit roles and privileges.

   2. Desktop Client Support Recommendation
      Jamie reviewed the results of the client tests conducted to explore receiving a meeting invitation using
      Outlook Web App, Outlook, Thunderbird, Mulberry, Thunderbird with Lightning, Gmail or Apple
      Mail & iCal desktop clients or iPhone, Android phone or BlackBerry phone devices. The test results
      will be shared with those responsible for Tier 1 support. Jamie is working on this presentation and
      hopes to deliver it in October.

   3. Functional Accounts
      Room Resource, Equipment Resource, Shared Mailbox & Functional Account to be requested by DDE
      (to Help Desk?)

   4. Name@Department.ucsb.edu

      1. Implications for cross-calendaring

   5. Office 365 Account Request
2. **Timeline for feature development @ Matt for estimate**
   Dependent on Umail conversion workload. Work may start in October.

3. **Special handling of All-In vs Cal-Only during account creation?**
   Create and maintain list of "All-In" departments, auto open accounts for new department employees. Calendar-Only requests to be submitted through Web channel (modify current account request form?)

4. **Handling individual who moves from All-In to Cal-Only department**
   Email data migration, if necessary, will be responsibility of new department email support

6. **First.Last@ucsb.edu — Conflict resolution process**
   - 1st-Come-1st-Served
   - List of Options Presented
   - Fill-In-The-Blank

Jamie talked about a possible new "service" that would allow folks to "reserve" their name@ucsb.edu address. He anticipates that something like this, available ahead of our actual deployment, might be very helpful for our customers.

1. **Technology Overview (Randall & Matt)**
   1. Provisioning
   2. Account Administration

2. **Client Options Overview (Sandy & Ann)**
   1. "All in" Clients
   2. Calendar Only Clients

3. **Items for Consultation/Discussion - Beyond Phase 1**
   1. Provisioning